

CHMS PTO Officers in attendance:

Lydia Hall – Secretary, Treasurer

PTO members in attendance:

Tom Fenix, Mr. & Mrs. Sundell, Caroline Sorrows, Mary Hall, Hayley Lucas, Nancy Scott, Jack Lamoreaux, Madison Carter, Abigail Ramseyer

Approval of Minutes: N/A

PTO Officer Announcement: Discussed urgent need to fill officer positions (President and/or Vice President, Secretary, Treasurer, and opened floor for members to volunteer. The following members expressed interest in filling an officer position either during the meeting or in communications following the meeting:

- Abigail Ramseyer – As needed
- Jack Lamoreaux – As needed
- Tom Fenix - Secretary

Information about CHMS PTO and what we do was outlined as follows:

- We are a nonprofit
- As a nonprofit we have certain requirements we must maintain such as
 - A minimum of \$1500 in the bank account
 - The money must be used for the school
 - We must set goals for the PTO and its funds
 - Etc.
- Our traditional annual events include the following:
 - Fall Carnival (Cancelled this year due to COVID-19)
 - Christmas Classroom parties (visit from Santa, Cookies & Milk)
 - Staff Christmas Gifts
 - Easter Egg Hunt
 - Teacher Appreciation Week
 - End of Year Picnic
- We also help cover cost of different expenses for the school:
 - Annual Lively Science registration expense (split cost with school – our ½ is \$320.00)
 - Mulch Installation in playground (split cost with school)
 - In 2019/2020, the PTO voted to cover the cost of an AED for the school (to be purchased)
- Other events we have done in the past include:
 - Yard clean up days
 - Hosting Educational meetings for parents/guardians
 - Hosting Montessori Parent Educational Meetings
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Other:

Future PTO Meetings will be on the 3rd Thursday of the month with the next meeting planned for November 19th

School Information:

- **Birthday Books**, a CHMS tradition! Please donate a book to CHMS in honor of your child on his or her birthday. Please be sure to record your child's name and the date in the book so that we can remember him or her for many years to come!
- **Online Reviews:** CHMS needs more positive online reviews from our CHMS families. Look for an email which will list links to multiple review sites – we appreciate your positive reviews!

- **Box Tops:** PLEASE TURN IN YOUR BOX TOPS. Also, the program is going digital. Flyers with instructions went home in September. If you need instructions – please go to our website and click on the link to access instructions on downloading the app <http://chmlr.org/box-tops-out-with-old-in-with-the-new/>
- **Kroger Rewards** – Please consider linking your Kroger card to help support our PTO. Also invite your Family and Friends to link their accounts to CHMS! 5% of all your purchases come back to our PTO and you still get your rewards. Please Register. Even if you did last year, it must be done each school year.
https://www.kroger.com/account/create/?ds_rl=1259469&cid=ps_adw_ogs.brand_t:%2Bkroger+%2Brewards&gclid=EAIaIQobChMivJimxYas3glViksNCh2ofQP2EAAAYASAAEgLUyPD_BwE&gclidsrc=aw.ds
- **Communicate:** Please note, ALL parent requests, questions, and/or concerns should be communicated directly to the office by phone call or in writing. Teachers are not available for impromptu conferences with parents at drop-off or pick-up times. If you wish to talk to a member of staff, please send a note or call the office and leave a message or schedule an appointment.
- **Donations for Lessons** – Please donate household items that can be used for Montessori lessons: face cream pots, corks, Play-Doh, things that can be used for sensory boards, leaves, and “tree cookies” which are narrow log segments.
- **Building Improvements** – We continue making many repairs and improvements to the school. We are continuing updating the HVAC system and the bathrooms in the outside classroom. We are also having exterior windows and doors re-painted as the budget allows.
- **Connect on Facebook:** We have a school page and CHMS PTO page. **If you would like to be added to your child’s private class page, please let a staff member know and Mrs. Caroline will get you added.**
- **ALL SCHOOL FORMS AND POLICIES ARE AVAILABLE ONLINE** <http://chmlr.org/>